



Sample Email for NEW Youth Workers Regarding Youth Safety Requirements

Dear [Youth Worker Name],

Greetings in Christ!

With the blessing of [Name of Parish Priest], we would like to thank you for your interest in serving as a Youth Worker at [Name of Parish]. Before serving as a Youth Worker, individuals are required to complete two important and mandatory items according to the Greek Orthodox Archdiocese - Policies for the Safety of Children and Youth.

- Submit/clear a mandatory Praesidium Background Check
- Complete two mandatory Armatus Online Youth Safety Training

Your Parish Youth Safety Administrator will create an account for you within the Praesidium Youth Safety system. Once your account is created, you will receive two emails:

- An email with a unique link to complete your Background Check.
- An email with a unique login and password for your Online Youth Safety Training.

If you do not receive these emails within 48 hours of this email, please check your Junk/Spam folder first. If you still do not find the emails, or if you have any other questions regarding these mandatory Youth Safety requirements, please reach out to your Parish Youth Safety Administrator.

Please make sure you have completed all of the required items by no later than [MM-DD-YYYY].

Thank you for your continued dedication and commitment to a safe environment!

[Parish Administrator Name]

[Name of Parish] Parish Youth Safety Administrator

[Parish Administrator Contact Info – Email and/or Phone]