



# GREEK ORTHODOX METROPOLIS OF DETROIT

## LADIES PHILOPTOCHOS SOCIETY

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**TO:** Philoptochos Chapter Presidents  
Philoptochos Members

**FROM:** Metropolis of Detroit Philoptochos  
Legislative Committee

**Date:** April, 2019

Once again it is time for you to prepare and submit resolutions relating to legislative and non-legislative matters for consideration at the 2019 Metropolis Philoptochos Conference. In preparation for the conference, we request that you review the following provisions governing the content, style and procedure relating to resolutions.

1. All resolutions must be submitted in writing to the Metropolis Philoptochos Board no later than September 9th by mailing the resolutions to Metropolis of Detroit, 2560 Crooks Road, Troy, MI 48084 Attn: Philoptochos Resolutions. Resolutions submitted after September 9<sup>th</sup> may be brought to the Metropolis Philoptochos Conference by 5:00 pm on the day preceding the opening of the Conference. (Wednesday, Sept. 25)
2. The resolutions may be submitted by a Philoptochos chapter or by an individual member. The proponent (or representative) must be able to speak on behalf of the resolution.
3. The resolution must be submitted in proper form, consistent with Robert's Rules of Order, Newly Revised.

Robert's Rule provides that "any resolution-and any long or complicated motion, whether cast as a resolution or not-should always be submitted in writing."

The following is an example of a resolution:

Where as, The ..... (text of the preamble clause),  
Where as, The ..... (text of the next preamble clause)

Resolved, That ..... (stating action to taken),  
Resolved, That ..... (stating any further action to be taken)

We look forward to receiving your resolutions and to discussing them with you at the Metropolis Philoptochos Conference. If there are any questions regarding your resolutions, please email Cindy Crosson at [euterpe\\_cdc@yahoo.com](mailto:euterpe_cdc@yahoo.com) or Theone Dickos at [tdickos@aol.com](mailto:tdickos@aol.com)