



## GREEK ORTHODOX METROPOLIS OF DETROIT

### Suggested Youth Safety Registration/Renewal Timeline

---

Here is a suggested timeline for annually screening and training parish youth workers. Parishes may adjust this timeline according to the beginning/ending of their ministries calendar, keeping in mind that **no one is permitted to serve as a youth worker in the parish unless they have completed the Armatus online safety training and have cleared a Praesidium background check**. There are absolutely no exceptions, per the mandate of the Greek Orthodox Archdiocese of America and the Greek Orthodox Metropolis of Detroit.

#### MAY 1 – MAY 31

- Confirm the youth worker list for the upcoming ecclesiastical year.
  - Clergy and Parish Youth Safety Administrators should work together to gather/confirm full legal names, email addresses, and phone numbers of your parish youth workers for the next ecclesiastical year. The list would include, but is not limited to, the following:
    - Clergy (priests and deacons, active or retired)
    - Pastoral Assistants and Parish Youth Directors
    - Sunday School Directors and Teachers
    - Youth Group Leaders (HOPE, JOY, GOYA)
    - Greek School Director and Teachers
    - Greek Dance Directors and Teachers
    - Sports Ministry (Tournament Chairs/Volunteers, Coaches, and Chaperones)
    - Acolyte Leaders
    - Summer Camp staff and volunteers

#### JUNE 1 – AUGUST 31

- Confirm full legal name, email address, and phone number of the Parish Youth Safety Administrator by no later than August 16<sup>th</sup> of each year with the Metropolis Youth Safety Administrator.
- Begin screening and training parish youth workers.
  - Background checks can take 3-5 business days to process. If a check requires review, it could be an additional 3-5 business days until the background check is cleared. Please plan ahead and have background checks processed as soon as possible prior to the beginning of your ministries.

#### DECEMBER 1 – DECEMBER 31

- Review ministries and youth worker list for the remainder of the ecclesiastical year and determine whether or not new/additional youth workers are required.

#### JANUARY 1 – MARCH 31

- Begin screening and training new/additional parish youth workers, if necessary.
  - Remember that background checks can be delayed. Plan ahead.

Please contact [youth@detroit.goarch.org](mailto:youth@detroit.goarch.org) or 248-823-2411 with any questions.  
Metropolis Youth Safety Page: [www.detroit.goarch.org/youthsafety](http://www.detroit.goarch.org/youthsafety)  
Praesidium Armatus User Login Page: [www.praesidiuminc.com/login](http://www.praesidiuminc.com/login)