



# Director/Chaperone Checklist

This is an important checklist for those who are leading/bringing a group to the Detroit HDF. Please read carefully and make sure to prepare/provide all necessary materials prior to the festival.

- Make sure to have an Emergency Medical Form on-hand for each one of the youth participants in your group.**
  - This form can be found at [www.detroit.goarch.org/detroithdf](http://www.detroit.goarch.org/detroithdf).
  - For individuals ages 19 and over, make sure they have come with health cards in case of an emergency.
  - It is not necessary to have a form for youth participants whose parents will be attending the event for the weekend.
  
- Ensure adult chaperones who will be supervising youth (ages 8-18) are screened and trained according to the Archdiocese Youth Safety Policies.**
  - Any adults tasked with the supervision of minors must be screened and trained according to the Youth Safety Policies of the Greek Orthodox Archdiocese of America. Those who are not screened and trained may NOT supervise any youth at any time. **There are NO exceptions to this Archdiocesan policy.**
  - **Any questions regarding this requirement may be directed to the Metropolis Youth Office at [youth@detroit.goarch.org](mailto:youth@detroit.goarch.org).**
  
- Make sure to review the Event Guidelines and review them with your group.** The event guidelines for behavior are found in the Participant Information Packet which can be downloaded from [www.detroit.goarch.org/detroithdf](http://www.detroit.goarch.org/detroithdf). All participants (youth and adult) are expected to behave in a manner befitting and Orthodox Christian and in accordance with the Youth Safety Policies of the Archdiocese.
  
- Make sure your parish dancers bring their Greek costumes, along with their other belongings.** Review the Youth Participant Checklist for reminders about what to pack. That can be downloaded at [www.detroit.goarch.org/detroithdf](http://www.detroit.goarch.org/detroithdf).

Please direct any questions or concerns to [detroithdf@gmail.com](mailto:detroithdf@gmail.com).